

## SDG Policy Mapping Consultancy

### Terms of Reference

#### 1. Background

Dochas is the Irish Association of Non-Governmental Development Organisations. It provides a forum for consultation and co-operation between its members, and helps them speak with a single voice on global development and justice issues. Our vision is a world where poverty and marginalisation are unacceptable and where every person has the right to live a life of dignity. Further information is available at [www.dochas.ie](http://www.dochas.ie).

The Dochas Policy Working Group, established in 2017, is a group of Dochas members who have come together to network, learn and share their resources and expertise. They engage with key stakeholders, namely Irish Aid, and work with coalitions in order to promote dialogue and influence matters relating to the policy priorities of Dochas and its members and to promote Ireland's leadership on the world stage.

#### 2. Purpose & Scope of Work

Dochas and the Dochas Policy Working Group wish to identify key policy areas the Dochas membership engage with, covering both the development and humanitarian spectrum, and map these against the SDG framework. It is expected that this work will inform a number of key processes in 2018, namely:

- Dochas policy development and action planning
- Identification of key goals and indicators under the SDGs for the International Development sector in Ireland
- Development of a 'Spotlight' report on Ireland's commitment to achieving the 'Leave No-One Behind' agenda
- Dochas political engagement strategy

#### 3. Specific Outputs

The consultant will be required to provide a concise report, which will:

- List and where necessary summarise the key policy areas Dochas members engage with, including the specific 'asks'/policy recommendations, highlighting where there are common asks or recommendations shared by a number of member organisations
- Use this information to develop a concise document which identifies Dochas policy areas
- Map these policy asks/recommendations against the 17 SDGs and relevant indicators (provided in an accessible table/summary format)
- Map these against Irish Aid priority areas
- Analyse the findings to:
  - Summarise policy recommendations and Goal areas that come out more frequently/most strongly
  - Identify where there is a particular relevance to Irish Aid priority themes
  - Make practical recommendations for future joint action by the Dochas policy working group

#### 4. Methodology

This study will require both a quantitative and qualitative analysis of the policies of the Dóchas membership. The consultant will therefore be expected to survey and where necessary interview Dóchas members and Dóchas Working Groups to obtain the required information.

#### 5. Key Reference Documents

The Sustainable Development Goals

<http://www.un.org/sustainabledevelopment/sustainable-development-goals/>

High Level Political Forum

<https://sustainabledevelopment.un.org/hlpf>

Leaving No-One Behind

<https://unstats.un.org/sdgs/report/2016/leaving-no-one-behind>

Agenda for Humanity

<https://www.agendaforhumanity.org/>

#### 6. Specific requirements

- Familiarity with the work of Dóchas and our members
- Significant understanding and familiarity with the Sustainable Development Goal agenda
- Experience in quantitative and qualitative research
- Experience of analysis, report writing and an ability to formulate key recommendations

#### 7. Terms of Contract and Timing

The work will require five working days, to start in December 2017 or January 2018 and be completed no later than mid-January 2018.

The consultant will be required to work remotely but will be expected to meet with Dóchas and members of the Policy Working Group at regular intervals. Daily rate to be agreed. Dóchas will not be liable for payment of PAYE, PRSI or USC in respect of this consultancy. Payment of all appropriate taxes remains the responsibility of the Consultant.

Payment for the days worked will be made on the production of an invoice when work is completed to the satisfaction of Dóchas. Confidentiality relating to Dóchas data and processes not in the public domain will be respected by the consultant.

#### 8. Application process

Please submit a CV and cover note that includes a brief description of methodology, timeframe and budget, to [anna@dochas.ie](mailto:anna@dochas.ie) by **close of business Wednesday 6<sup>th</sup> December**. Only shortlisted candidates will be responded to.